



Privacy Statement

Committed to protecting your rights

Australian and New Zealand Gastroenterology International Training Association (ANZGITA) respects, and is committed to protecting, your privacy. All information provided to us will remain confidential and protected.

By visiting our website, signing up to an e-newsletter, becoming a member, applying to work or volunteer with us, making a donation or otherwise providing us with your personal information, you consent to your personal information being collected, held and administered as set out below.

What information do we collect?

ANZGITA typically asks you for the following information:

- Contact information (name, address, email address)
- Personal details such as date of birth, occupation
- Areas of interest
- Credit card numbers and/or bank account details

It is your choice how much of this information you provide. All information is held securely.

How do we use this information?

ANZGITA collects this information to:

- Process donations and provide receipts
- Maintain accurate details of our members' and supporters' history with the organisation
- Keep our members and supporters informed about our work
- Help us develop our fundraising activities in a cost-effective way

To ensure your privacy is protected, information from your record will not be disclosed or altered unless requested by you.

We use the statistics provided by our website software (Weebly) to track visits to our website. We use this information to track the effectiveness of our website. Types of data collected include visits and viewed pages. These statistics will not identify you as an individual.

Please note, in some areas of our website links to other sites can be found. These sites are not controlled by ANZGITA and therefore we cannot take responsibility for their content, claims of offer or privacy practices.

Giving you control

ANZGITA is bound by laws which impose specific obligations when it comes to handling information. The organisation has adopted the following principles contained as minimum standards in relation to handling personal information:

- Collect only information which the organisation requires for its primary function
- Ensure that stakeholders are informed as to why we collect the information and how we administer the information gathered
- Use and disclose personal information only for our primary functions or a directly related purpose, or for another purpose with the person's consent
- Store personal information securely, protecting it from unauthorised access
- Provide stakeholders with access to their own information, and the right to seek its correction
- Provide you with the opportunity to opt out of receiving future communications from us. Unsubscribe links are included at the bottom of every bulk email that we send.

Complaints

If you have any questions or concerns about our Privacy Policy or its implementation, please contact us at:

- Email us at enquiries@anzgita.org
- Call: (03) 9342 7580
- Mail: PO Box 2010, Royal Melbourne Hospital, VIC 3050 Australia

Approval

Board of Directors.

Date27/9/15.....